

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
210 E PROGRESS DRIVE DIXON, ILLINOIS
May 15, 2024, 6:00PM**

I. CALL TO ORDER

President, Rodney Frey called the meeting to order at 6:00PM

Roll Call: President, Rodney Frey-Present
Vice President, Keith Aurand-Present
Secretary, Anthony Venier-Present
Commissioner, Autumn Brady-Present
Commissioner, Nathan McCoy

Staff Present: Duane Long, Executive Director
Michelle Lawson, Office Administrator
Seth Nicklaus, Recreation Director

II. PUBLIC HEARING

A. Annual Budget & Appropriation Ordinance #631--Duane Long reviewed Ordinance #640 with copies available for review by the public upon request and on the Dixon Park District website www.dixonparkdistrict.com since April 11, 2024. No public comments have been received since the legal notice regarding the remote hearing appeared in the Dixon Telegraph on April 11, 2023.

III. CHANGES TO THE AGENDA

A. Move New Business C before Correspondence

IV. VISITORS- Tim Lee-WIXN, Evan Thorpe-Bow Hunting, Josh Shipman-Bow Hunting

V. CORRESPONDENCE- President, Rodney Frey read a thank you note from Discover Dixon for The donation from the Park District for the Best of Dixon Gala. A thank you card was read

XI. EXECUTIVE SESSION

Motion to go into Executive Session by Anthony Venier, seconded by Keith Aurand To consider information regarding the appointment, employment, or dismissal of an employee or officer at 7:30PM

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

Take action to come out of closed session

Motion to come out of Executive Session at 8:06 PM by Keith Aurand, seconded by Nathan McCoy.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

May 15, 2024

Thanking Jim Duis for his day spent with students on a field trip to the Nature Center.

VI. BOARD MINUTES-Review/Amend/Accept

- A. Motion to Approve April 10, 2024 Regular Board Minutes with corrections to misprint on June 7-9 by Anthony Venier; Seconded by Keith Aurand. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.
Motion Carried.

VII. FINANCIAL REPORTS-Review/Amend/Accept

A. Profit & Loss vs. Actual, Balance Sheet, and Disbursements for April, 2024

Duane Long told the board as they see the percentages high on the spending for April it is the beginning of the new fiscal year and the busy time for maintenance and recreation. Percentages will even out over the next few months.

Motion to Approve April Financial Reports by Nathan McCoy; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.
Motion Carried.

B. Review Income/Expenses on 2023A Promissory Note

Duane Long informed the Board of commissioners that as of May no funds have been used from the note. Tax money will start to come in July.
No Action Taken.

VIII. REPORTS

XI. EXECUTIVE SESSION

Motion to go into Executive Session by Anthony Venier, seconded by Keith Aurand To consider information regarding the appointment, employment, or dismissal of an employee or officer at 7:30PM
Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

Take action to come out of closed session

Motion to come out of Executive Session at 8:06 PM by Keith Aurand, seconded by Nathan McCoy.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

May 15, 2024

A. **Commissioners-**

1. Autumn Brady-Autumn's employer Sinnissippi Centers is now a sign sponsor for the Facility. Autumn is working with Jana on the scholarship program for the at risk youth. Autumn will be volunteering at the Nature Center on Friday. 130 kids will be coming to Lowell Park for a Nature lesson.
2. Rodney Frey-Rodney thanked Tyler's staff for helping upgrade the disc golf course at Page Park. He asked if we can look into QR codes for donations to the Park District or would that not be a tactful way to seek donations.
3. Keith Aurand-Keith asked if the tree dump can be moved down farther out of sight. He is still working on the entrance to the walking path off Institute to keep most vehicles off the bike path.
4. Anthony Venier-Anthony reported he helped at the bike event at Lowell Park. He helped prep trails. He commented that Scott Fenwick and Ryan Elmendorf do a great job with our bike trails. There has been an increase in vehicles on the walking path. Seth Nicklaus has ordered vehicle magnets to show the public the vehicles are allowed for maintenance work. Michelle Lawson will have the detailed list of vehicles allowed and a sign out for who has a vehicle magnet. Anthony commented that the Sterling Schools 3rd grade class trip to the Facility was a success.
5. Nathan McCoy-Nate thanked Duane Long and Michelle Lawson for meeting with him to go over the budget and policies of the Park District.

- B. **Executive Director**-Duane Long told the board that health insurance for salaried staff went down \$12,000 for the new fiscal year. Duane has been working on the railing installation at Lowell Park. The planned grand opening for the canoe/kayak launch is in 2 weeks. More details will be sent once a date is confirmed. The old fencing has been removed from Vaile park to prepare for the court revitalization project. The City of Dixon has pushed back the Project Rock work to 2026. Seth Nicklaus thanked the board for approving the court naming after Larry and Lousie Reed. The Reed's are a great part of our community. Trinity Financial and Pest Control Consultants will be the court sponsors.

XI. EXECUTIVE SESSION

Motion to go into Executive Session by Anthony Venier, seconded by Keith Aurand To consider information regarding the appointment, employment, or dismissal of an employee or officer at 7:30PM

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

Take action to come out of closed session

Motion to come out of Executive Session at 8:06 PM by Keith Aurand, seconded by Nathan McCoy.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

May 15, 2024

IX. OLD BUSINESS

A. Review/Approve Annual Budget & Appropriation Ordinance #640 for Public Review

No new questions on the budget.

Motion to Approve Annual Budget & Appropriation Ordinance #640 by Keith Aurand; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.
Motion Carried.

X. NEW BUSINESS

A. Review/Amend/Approve Executive Minutes for Public Access

Executive Minutes were reviewed and all minutes presented will be released for public access.

Motion to Approve Executive Minutes for Public Access by Keith Aurand; Seconded by Anthony Venier. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.
Motion Carried

B. Approve Destruction of Audio Recordings over 18 months of Age

No discussion.

Motion to Approve Destruction of Audio Recordings over 18 months of Age by Nathan McCoy, Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.
Motion Carried

C. Review Bow Hunting Rules and Registration for 2024-Evan Thorpe and Josh Shipman

Duane Long credited the board for working hard through the rough months of handling changes in the bow hunting program. He credited Seth Nicklaus along with Evan Thorpe and Josh Shipman for working to get the new season running.

XI. EXECUTIVE SESSION

Motion to go into Executive Session by Anthony Venier, seconded by Keith Aurand To consider information regarding the appointment, employment, or dismissal of an employee or officer at 7:30PM

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

Take action to come out of closed session

Motion to come out of Executive Session at 8:06 PM by Keith Aurand, seconded by Nathan McCoy.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

May 15, 2024

Evan and Josh are working very well together. They have met with the hunters prior to registration to get feedback. Evan created a survey to send out to the hunters and he shared the results with the board. The results are in the board packet. Evan and Josh showed a powerpoint on the new rules, regulations and expectations for the hunting program. Hunters are getting more days at a lower cost. Josh is handling the field prep. Evan spoke with the FFA Director at Dixon High School to propose their program to maintain the food plots next season. The program will incorporate youth and look to educate the youth on hunting. Seth Nicklaus reported that all the hunters have been well informed by Evan and Josh. The presentation was well prepared and there is a possibility to turn the orientation into an event for the hunting community. The Commissioners reviewed the information. No action required.

D. Approve New Signs for the Dog Park

The signs were designed by Michele Kreczmer and Seth Nicklaus. The recreation team is looking for consistency in signs at all the parks. Anthony Venier asked about a possible sponsor program for the new park signs.

No Motion required to Approve New Signs for the Dog Park

Consensus Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.

XII. ADJOURN

Motion by Keith Aurand to Adjourn, seconded by Autumn Brady to Adjourn.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes

Meeting Adjourned at 8:07 PM

XI. EXECUTIVE SESSION

Motion to go into Executive Session by Anthony Venier, seconded by Keith Aurand To consider information regarding the appointment, employment, or dismissal of an employee or officer at 7:30PM

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

Take action to come out of closed session

Motion to come out of Executive Session at 8:06 PM by Keith Aurand, seconded by Nathan McCoy.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

May 15, 2024

Signatures:

_____ Date: _____
Rodney Frey

_____ Date: _____
Anthony Venier

_____ Date: _____
Autumn Brady

_____ Date: _____
Keith Aurand

_____ Date: _____
Nathan McCoy

XI. EXECUTIVE SESSION

Motion to go into Executive Session by Anthony Venier, seconded by Keith Aurand To consider information regarding the appointment, employment, or dismissal of an employee or officer at 7:30PM

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

Take action to come out of closed session

Motion to come out of Executive Session at 8:06 PM by Keith Aurand, seconded by Nathan McCoy.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

May 15, 2024